

## **STATE OF COLORADO)**

**SS.**

## **THE TOWN OF SAN LUIS)**

The Board of the Town of San Luis, upon duly given notice, held a Regular Town Hall Board Meeting on the 14<sup>th</sup> of June 2022 A.D. at the San Luis Town Hall at 408 Main Street, San Luis, Colorado. Mayor, Tiffany Gallegos, called the meeting to order at 6:01 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Brian Valdez, Mayor Pro Tem; Conrad Gallegos, Trustee; Jessica Durgan, Trustee; Vivian Gallegos, Trustee; Connie Gurulé, Trustee; Shantae Martinez, Trustee; Susan Sanderford, Town Manager. Absent: Barbara Zollars, Town Attorney.

### **Adoption of the Agenda**

Mayor, Tiffany Gallegos, presented the June 14, 2022 agenda for approval.

Trustee, Vivian Gallegos, moved to adopt the agenda as presented. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

### **Adoption of the Minutes**

Mayor, Tiffany Gallegos, presented the May 10, 2022 Regular Town Hall Meeting Minutes for approval.

Trustee, Vivian Gallegos, asked to have the word “transferring” removed from IV. Approvals, Item A.

Trustee, Vivian Gallegos, moved to approve the May 10, 2022 Regular Town Hall Meeting Minutes with correction. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

#### **I. Public Comments (limited to three minutes)**

*No public comments.*

#### **II. New Business**

##### **A. Matt Ashby – Ayers Associates**

Matt Ashby, from Ayers Associates, presented how Ayers Associates approaches the EPA’s Brownsfield grant program to the Board. Mr. Ashby stated the Brownsfield grant is a powerful tool, with no community match, to benefit community change. Ayers Associates has been running Brownsfield grants for 20 years, targets Main Street economic development with this grant and feels this grant can make a difference in downtown Main Street projects. The Brownsfield grant addresses derelict buildings by remediation of hazardous materials such as asbestos and lead paint so the buildings can be revitalized for productive reuse. The four steps the grant addresses include planning, assessment, remediation, and redevelopment so downtown buildings can be utilized for business. Mr. Ashby shared examples of projects Ayers has worked on with other cities and how it has benefited their community. Mr. Ashby also stated that both private and public building owners can take advantage of the Brownsfield assessment grant.

#### **A. San Luis Housing Study**

Town Manager, Susan Sanderford, reviewed the San Luis Valley Housing Coalition draft housing action plan report for San Luis with the Board. The overview of the plan is to address priorities, strategies and a timeline for action in addressing housing needs. The action plan serves as a roadmap towards housing stability in San Luis, Colorado. Ms. Sanderford asked the Board to read and review the presented report and give their input on the draft report.

#### **C. Family Dollar Liquor License**

Town Manager, Susan Sanderford, reminded the Board the Public Hearing for the Family Dollar Liquor License will be held on Monday, July 11, 2022 at 6:00 pm.

### **III. Reports by Officers**

#### **A. Sheriff's Office Report**

Deputy, Stacey Kiesel, presented patrolling reports and graphs for the Town to the Board for review. Deputy Kiesel also stated the following citations were issued for May 2022: two for speeding; one protection order; one failure to obey a traffic control device; improper passing; failure to present a valid driver license; a warrant arrest and two other arrests.

Deputy Kiesel also urged if anyone hears of break-ins they should be reported to the Sheriff's Office as break-ins are not being reported.

#### **B. Manager's Report**

Town Manager, Susan Sanderford, stated the awarded funds for CDOT Grant arrived and the grant is closed.

Ms. Sanderford stated the need to clean out the drains and will ask maintenance to ask San Luis Water and Sanitation what they will charge to help with that project.

Ms. Sanderford stated 14 Code Enforcement letters have been mailed.

### **IV. Approvals**

#### **A. PeeWee Baseball League Donation - \$150**

Mayor, Tiffany Gallegos, presented the donation for PeeWee Baseball League for the amount of \$150 for approval.

Mayor Pro Tem, Brian Valdez, moved to approve the donation for PeeWee Baseball League for the amount of \$150. Trustee, Vivian Gallegos, seconded. Motion carried unanimously.

#### **B. EPA Brownsfield Grant**

Mayor, Tiffany Gallegos, presented moving forward with the EPA Brownsfield Grant for approval.

Mayor Pro Tem, Brian Valdez, moved to approve moving forward with the EPA Brownsfield Grant. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

**V. Adjournment**

Mayor Pro Tem, Brian Valdez, moved to adjourn at 7:12 p.m. Trustee, Shantae Martinez, seconded. Motion carried unanimously.



**THE BOARD OF THE TOWN OF SAN LUIS**

Tiffany A. Gallegos  
Tiffany A. Gallegos, Mayor

**ATTEST:**

Susan Sanderford  
Susan Sanderford, Town Clerk